



# Student Summary Report Guide

For neoClassroom users

The Student Summary Report gives teachers and program administrators a clear and quick way to track student progress and identify students who may need extra help.

- Teachers can see information for their students in each or all of their classes.
- Administrators can view information across all the Organizations that they manage.

**Monitor progress:** The Student Summary Report allows teachers and administrators to see each student's records for their current study Level, including Percent Complete, Total Points to Date, and Predicted Completion Date.

**Set report dates:** The nexgen Dashboard allows you to run the report for a specific period by setting Begin and End Dates. Teachers and administrators can track the Average Points per Week, the Average of MT Scores, the number of Weeks Studied, and other important information for that period, as well as the student's Grade.

**See test results:** Detailed information about a student's performance on the Mastery Tests (MT)--like "MT Scores for each test" and "Average Number of Attempts per MT"--allows teachers and administrators to see how well individual students are performing in relation to their peers. It also allows them to identify learners who are struggling with the course content.

**Organize results:** Organize the report's data to focus on a particular group of students.

**Action Required:** The Report highlights information in **red**, such as "low MT averages" or "a long period of time without study", that suggests that a student needs extra help or guidance. Please review the information on the following pages for advice on how to help your students get back on track with their neo study.

## Student Information

These values are from the time that the report was run.  
They are independent of the report's date range.

- **Organization:** Organize students by Organization name
- **Course Licensed:** Organize students by course licensed:
  - neo+ university/adult course
  - neoPrep+ middle and high school course
- **Class:** Organize students by Class name
- **Teacher:** Organize students by Teacher name
- **Student:** Organize students by Student name
- **Student ID:** The student's login ID (email address)
  - **NOTE:** This does not have to be a student's real e-mail address.
- **Last Study Session:** The last date that the student earned study points
  - **HINT:** Sort and look for students who have not studied for more than a month.
- **Initial PT Level:** The student's initial CEFR level based on the Placement Test
  - **NOTE:** After taking the Placement Test, a student's **Current Level** (their next Certification goal) will be one level above their **Initial PT Level**.
- **Earned CEFR Certificates to date:** Certificates that the student has already earned

## Level Completion

These values are from the day that the report is run and they are independent of the report's date range. The values only refer to the student's Current Level.

- **Current Level:** The student's current CEFR Certificate goal
- **Percent Complete:** Percent of the **Current Level** that the student has completed
- **Points:** Total points earned in the **Current Level**—see chart below.
- **Level Start Date:** The date when the student first earned points for this level
- **Predicted Completion Date:** When the student is expected to finish the Current Level
  - **NOTE:** The date is based on the **Average Points per Week** that the student earns.
  - **HINT:** Sort and look for students whose **Predicted Completion Date** goes beyond your expectation.
  - **ADVICE:** Remind the student how to increase the number of points that they earn by using study aids, like repeating and recording their voice and by studying more frequently. Have students also watch the **neoStudy video** again.

## Grade and MT Scores

These values are dependent on the report's date range.

- **Grade: Average Points per Week** divided by **Points per Week Grading Target**
  - **HINT:** Sort and look for students whose Grade is less than 70%.
  - **ADVICE:** Make sure that the student understands the **Points per Week Grading Target**. Have students watch the **neoStudy Video** again.
  - **ADVICE:** Make sure that the student understands how to increase the number of points that they earn by using study aids such as repeating and recording their voice and by studying more frequently.
- **Average of MT Scores:** The average of all Mastery Tests taken in the Current Level during this period

## Average Points Per Week—Details

These values are dependent on the report's date range and refer to all Cert Levels.

- **Average Points per Week: Points Earned** divided by **Complete Weeks**
  - **DEFINITION: Calculating Complete Weeks:**
    - *Start counting* the first Monday on or after the **Start Date**.
    - *Stop counting* the last Sunday on or prior to the **End Date**.
- **Points per Week Grading Target:** The number of points that students should earn each week.
  - **NOTE:** This target value is set by the teacher for each of their classes based on the number of **study hours** that the teacher expects students to study each week.
- **Weeks Studied:** The number of one-week periods (**Monday–Sunday**) in which the student completed at least one lesson.
  - **NOTE: Weeks Studied** may differ from **Complete Weeks**.

## Mastery Tests

These values are dependent on the report's date range.  
The values only refer to the Current Level.

- **Total Mastery Tests in this level:** Total number of MTs available at this Level
  - **NOTE:** Different Levels have a different number of Mastery Tests — see chart below.
- **MTs Taken:** How many Mastery Tests the student took in this Level—including both *passed and failed* attempts
- **MTs Passed:** How many Mastery Tests the student *passed* in this Level
- **Average Attempts per Mastery Test: MTs Taken** divided by **MTs Passed**
  - **HINT:** Sort and look for students who are taking three or more attempts to pass their MTs.
  - **ADVICE:** Confirm that the students are earning the target Points per Week.
  - **ADVICE:** Consider assigning workbooks.
  - **ADVICE:** Consider doing the RCAs one-on-one with the student.
  - **ADVICE:** Consider re-assigning the student to a lower level.
- **MT-1 to MT-8:** The scores earned on each Mastery Test in the current Level
  - **NOTE:** Different Levels have a different number of Mastery Tests. An 'x' indicates that there is no MT available.
  - **HINT:** Failed scores appear in **red**.
- **Remaining points to the next MT:** The number of points that the student must earn before the next Mastery Test opens.

### Points and Mastery Tests per Level

PT Level	Current Level	neo+ Points	neo+ MTs	neoPrep+ Points	neoPrep+ MTs
Starter	Pre-A1	73,000	2	73,000	2
Pre-A1	A1	76,500	2	80,000	2
A1	A1+	69,000	5	74,000	6
A1+	A2	69,500	6	76,000	6
A2	A2+	64,000	6	76,000	6
A2+	B1	65,000	6	85,000	7
B1	B1+	70,000	6	80,000	8
B1+	B2	79,000	7	86,000	7
B2	B2+	74,000	8	82,000	7
B2+	C1	76,000	5	97,000	7
C1	C1-Bridge	92,500	6	81,000	5